

| Allocated Hours per month | Std hours | Actual Hours | +/- | Running Balance remaining | Hours allocated next month | Hourly breakdown       |                   |                             |                |                         |       |                |                |                | Misc charges (eg petrol) |
|---------------------------|-----------|--------------|-----|---------------------------|----------------------------|------------------------|-------------------|-----------------------------|----------------|-------------------------|-------|----------------|----------------|----------------|--------------------------|
|                           |           |              |     |                           |                            | Grass cutting/strimmin | Hedge maintenance | Gutters, gullies and drains | Kerb clearance | Fixed asset maintenance | Other | Litter picking | Snow clearance | Visitor advice |                          |
| Total annual hours        |           |              |     | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| March                     | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| April                     | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| May                       | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| June                      | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| July                      | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| August                    | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| September                 | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| October                   | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| November                  | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| December                  | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| January                   | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| February                  | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |
| March                     | 32        |              | 32  | 416                       |                            |                        |                   |                             |                |                         |       |                |                |                |                          |

Total 416